**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS**

**COMPLAINTS COMMITTEE MINUTES**

**March 15, 2024**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on March 15, 2024.

MEMBERS PRESENT DPL STAFF

Beverly Martin Robert Brossart, Board Administrator

Denise Hutchins Lyndsay Sipple, Admin Section II Supervisor

MEMBERS ABSENT LEGAL COUNSEL

Jake Roberts Sara Janes, OLS

OTHER

Marisa Neal

Kayla Norfleet

**CALL TO ORDER**

Beverly Martin called the meeting to order at 8:40 a.m.

**APPROVAL OF MINUTES**

Beverly Martin moved for the approval of the February 15, 2024, minutes. Denise Hutchins seconded motion. Motion carried.

**LPC INVESTIGATIONS – See Below**

**COMPLAINTS COMMITTEE**

Ms. Janes requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Denise Hutchins, seconded by Beverly Martin, which carried. The board entered closed session at 8:43 a.m.

**INVESTIGATIONS**

* **2021LPC-00031**- Private Admonishment with three (3) CEU on documentation and three (3) CEU on professionalism. Submit proof of completion to the Board within six (6) months.
* **2021LPC-00034** – Dismiss.
* **2021LPC-00039** – Dismiss.
* **2021LPC-00041**- Private Admonishment with three (3) CEU on Duel Relationships & Boundaries and submit proof of completion to the Board within three (3) months.
* **2022LPC-00008** – License is expired. Hold open pending and letter to IT department for possibility to flag/color code account if new application or reinstatement is submitted.
* **2023LPC-00029** – Private Admonishment from the Board disapproving of unorthodox practice/methods.

**COMPLAINTS COMMITTEE**

* **2024LPC-00002** – Dismiss for lack of evidence.
* **2024LPC-00005** – Private Admonishment with three (3) CEU on Duel Relationships & Boundaries and submit proof of completion to the Board within three (3) months. Copy of Admonishment to clinical supervisor.
* **2022LPC-00010** – Completed. Accepted by Committee.
* **2023LPC-00028** – Completed. Accepted by Committee.
* **2022LPC-00043** – Final report. Accepted by Committee.
* **GH Self Report** – Held in abeyance. Accepted by Committee.
* **KS Assessment** – Follow recommendations and submit a six-month progress report from mental health provider.
* **SB Self Report** – Obtain a substance use assessment and submit to the Board within 60 days.

Beverly Martin made a motion to leave closed session at 9:56 a.m. The second by Denise Hutchins was carried. No action was taken during closed session.

**ADJOURN**

Beverly Martin motioned to adjourn at 9:56 a.m., seconded by Denise Hutchins. Motion carried.